

Esat Brace  
Director  
Nene Tereza  
West Green Learning Centre  
West Green Road  
N15 3QS

25<sup>th</sup> October 2012

Dear Esat

Re: Volunteer Outreach Work – Albanian Students

Following our recent meetings I am writing to say how pleased I am that we have agreed to work together to help our students of Albanian descent, I am very much looking forward to working with Nene Tereza in this way.

It will be invaluable to have members of your organisation available to offer advice and information sessions to parents, as well as accompanying them to meetings and for you and your colleagues to offer translation and interpreting assistance as and when required.

These activities can only assist us to engage more fully with our Albanian parents. Through this partnership I feel sure that parents will feel more motivated to involve themselves in the life of the school and hopefully parents will feel more confident in supporting their child with homework.

Yours sincerely



**Herma France**  
**Neighbourhood Learning Manager**

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